State of Maryland Board of Public Works Louis L. Goldstein Treasury Building

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Peter Franchot
Comptroller

Sheila C. McDonald, Esq.
Executive Secretary

BOARD OF PUBLIC WORKS - AFTER MEETING AGENDA SUMMARY

Meeting Date: Wednesday, April 16, 2008

Item	Age Institu	•	ounty	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 1 of 18
Agen	da: Secretary					
1	AGR	Va	rious	Various	Grant - Individual - Agricultural C Amount: \$ 366,700.	ost Share Program. Total
action:	Approved di	iscussion: No	Doc.			
2	AGR	. Va	rious	Various	Grant - Individual - Additional Ag Program. Total Amount: \$ 15,825	
action:	Approved di	iscussion: No	Doc.			
3	BPW	Va	rious	-	Procurement Agency Activity Rep	orts
DOT		Ι	Department of Transportation Procurement Agency Activity Report - February 2008.		port	

Itom	Agency Institution County		County	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 2 of 18
Item		DBM		Department of Budget and	Description Procurement Agency Activity	rage 2 01 16
				Management	Reports - October, November and December, 2007.	
action:	Approved	discussion:	No Doo	.		
4		BPW/WET	Various	-	Approval of various routine wetlands lie	censes.
			Anne Arundel	Steven Ligon	08-0766	
			Cecil	Duffy Creek Marina	08-0193	
			Harford	Penn's Beach Marina	07-1831	
			Queen Anne's	Castle Harbor Marina	07-1104	
action:	Approved	discussion:	No Doo	2.		
5		COMP	Various	-	Approve the recommendation that Gene authorizations be cancelled and at the sa State's spending authority as shown for projects. Amount of Cancellation: \$308,	me time, reduce the the following capital
			Calvert		Calvert County Historical Society "Linden" Project Loan of 1998.	(\$106.49)
			Montgomery		Montgomery County Mental Health Association of Montgomery County Loan of 2001.	(\$8,393.27)
			Prince George's	•	Prince George's County Palotti Day Care Center Loan of 2001	(\$300,000.00)
			Charles		Black Box Theater Loan of 2006.	(\$30.00)
action:	Approved	discussion:	No Doo	. .		
6		DNR/MET	Anne Aru	ındel -	Ratify the donation of perpetual conserv	ation easement.
				Smithsonian Institution	Easement to MET and the Scenic Rivers Land Trust on 579 Acres .(Known as the Contee Farm).	
action:	Approved	discussion:	yes Doo	2.		

Item		Agency Institution	County	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 3 of 18
7		DNR/SEC	Anne Arun	del -	Shore Erosion Control - Approve a disbursement of special funds. A	
				Anne Arundel County Government	Stone Revetment and Bank Stabilization	
action:	Approved	discussion:	No Doc.			
8		STMRYCOL	St. Mary's	Michael P. O'Brien (Trustee of St. Mary's College of Maryland)	Property - Approve the purchase acres to be used as part of the Col \$800,000.	
action:	withdrawn	discussion:	No Doc.			
9		STMRYCOL	St. Mary's	-	Equipment - Approve purchase for expenditures related to the Renov Somerset Hall. Amount: \$20,658.	ation and Expansion of
				Kennedy Material Handling	Vertical Equipment Lift.	
action:	Approved	discussion:	No Doc.			
Agen	da: App	endix - Emerş	gency			
A1		PS/PATUX	Anne Arun	del Norment Security Group	Report of Emergency Procuremen Furnish, Install and Program Secu 3/11/08-3/31/08. Cost: \$27,392.5	rity System. Term:
REV						
action:	Approved	discussion:	No Doc.	Q00P8208439		

Item		Agency Institution	County	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 4 of 18
Ager	ıda: Oper	ı Space				
1A		DNR/POS	Anne Arundel	Anne Arundel County	Open Space - Land Acquisition Amount:	\$ 273,052.
					Peninsula Park Expansion, Parcel A	
action:	Approved	discussion:	No Doc.			
2A		DNR/POS	Frederick	Town of Mount Airy	Open Space - Park Development - Amount:	\$ 6,764.
					Twin Ridge Baseball Field Dugouts	
action:	Approved	discussion:	No Doc.			
3A		DNR/POS	Garrett	Town of Friendsville	Open Space - Park Development - Amount:	\$ 2,784
					Friendsville Community Park Little League Batting Cage	
action:	Approved	discussion:	No Doc.			
4A		DNR/POS	Montgomery	Montgomery County	Open Space - Land Acquisition Amount:	\$ 509,100.
					Woodstock Equestrian Park (Lermond Property)	
action:	Approved	discussion:	No Doc.			
5A		DNR/POS	Prince George's	City of Laurel	Open Space - Park Development - Amount:	\$ 73,209.
					Leo E. Wilson Community Park Improvements.	
action:	Approved	discussion:	No Doc.			
6A		DNR/POS	Talbot	Talbot County	Open Space - Local and State Share, MCCBI 2004. Land Acquisition Amount: \$1,659,4 - Park Development - Total Amount: \$1,12 Amount: \$2,781,900.	100. Open Space

Item		Agency Institution	Co	unty	Vendor, Contractor, Grant	16-Apr-08 ntee Description Page 5 of 18
						1. Land Acquisition - Oak Creek \$1,559,400.00 Landing
						2. Park Development - Wittman \$187,500.00 Park
						3. Park Development - Tilgham \$52,500.00 Elementary School Park
						4. Park Development - Tilgham \$75,000.00 Back Creek Park
						5. Park Development - Perry Cabin \$350,000.00 Park
						6. Park Development - Neavitt \$112,500.00 Community Park
						7. Park Development - Easton \$52,500.00 Middle School Park
						8. Park Development - Cordova \$243,750.00 Park
						9. Park Development - Bellevue \$48,750.00 Park
action:	Approved	discussion:	yes	Doc.		
7A		DNR/POS	Was	shington	Town of Hancock	Open Space - Park Development - Amount: \$ 25,150.
						Hancock Widmeyer Park Bandstand Replacement
action:	Approved	discussion:	No	Doc.		
8A		DNR/RLP	Worcester		-	Open Space - Coastal Bays Rural Legacy Area - Ratify an amendment to the easement to change the platted location of a permitted residential structural site to accommodate existing approved percolation sites. [4-24-02-3A(1)]
					Isabelle N. Redden	
action:	Approved	discussion:	No	Doc.		

Item		Agency Institution	Co	ounty	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 6 of 18						
Agen	da: Depa	urtment of Bu	dget a	and Ma	nagement								
1-S		HMH/DDA	Baltimore		Baltimore		Baltimore		Baltimore Excel Staffing & Personnel Services, Inc.		•	Service Contract - Rosewood Center - Certified Nursing Assistants Services for Rosewood Center. Term: $5/1/08-4/30/09$ with two one year renewal options. Cost:	
action:	Approved	discussion:	No	Doc.	M00B8200492								
2-S		НМН	Stat	tewide	John Snow, Inc.	Service Contract - Family Health Health Promotion, Education & T Term: 5/1/08-6/30/11. Cost: \$4	Tobacco Use Prevention.						
REV													
action:	Approved	discussion:	No	Doc.	M00B8200505								
3-S		НМН	Statewide		Statewide		Med Chi, Maryland State Medical Society	Service Contract - Family Health Center for Maternal and Child He and Mortality Review (FIMR). Te Cost: \$375,000.	ealth (CMCH). Fetal Infant				
action:	Approved	discussion:	No	Doc.	M00B8200470								
4-S		DBED	Bal	timore	Maryland Jockey Club of Baltimore City, Inc.	Service Contract - Division of Tou Tent Rental and Reserved Parkin Preakness Celebration. Term: 5/ \$146,625.	g Spaces for the 2008						
action:	Approved	discussion:	No	Doc.	T00B8200025								
5-S		EDUC	Stat	tewide	-	Service Contract - Psychometric C 5/1/08-4/30/13. Cost: \$371,50							
		Baltimore		e	Dr. Bert F. Green, Jr.		\$122,500.00						

Item		Agency Institution County Out of State Out of State		ate	Vendor, Contractor, Grantee Dr. Steven Wise Dr. Huynh Huynh	Description	16-Apr-08 Page 7 of 18 \$124,500.00 \$124,500.00
action:	Approved	discussion:	No	Doc.			
6-S-OPT		HMH Statewide		tewide	Rapid Response Delivery, Inc.	Service Contract - Renewal - Laboratory Courier Services. Ter \$126,385.	
action:	Approved	discussion:	No	Doc.	M00B8200499		
7-IT		DBM	Stat	tewide	-	Information Technology Contract Information Technology (OIT) - M Equipment. Term; 5/1/08-4/30.	licrowave and Ancillary
			Out of St	ate	Harris Stratex Networks Operating Corp. (HSNOC)		
	Out of State		ate	Microwave Networks, Inc.			
			Out of St	ate	Business Information Group, Inc.		
action:	Approved	discussion:	No	Doc.	050B8800022		
8-IT-OP	Т	COMP	Stat	tewide	CACI Enterprise Solutions, Inc.	Information Technology Contract Wills Software Support Services. Cost: \$235,843.	
action:	Approved	discussion:	No	Doc.	E00B8200053		
9-S-MO	D	НМН	Var	rious	HMIS, Inc	Contract Modification - Family H Western Maryland Hospital Servi Services. Term: 5/1/08-6/30/08	ce. Pharmaceutical
action:	Approved	discussion:	No	Doc.	COA64297		

Item	Agency Institution	County	Vendor, Contractor, Grantee	16-Apr-08 Description Page 8 of 18
10-S-MOD	НМН	Various	Community Clinic, Inc.	Contract Modification - Office of the Maryland Women, Infants and Children (WIC) Program. WIC Program Local Agency in Montgomery County. 1) Expand service area of Montgomery County Program to include College Park Area, 2) Renovate space for a WIC Clinic in the College Park area, 3) increase the payment per participant for the current participants, and (4) increase the caseload assignment from 25,000 to 30,000. Term: 5/1/08-3/31/09- Modification (1) (2) and (4); 7/1/08-3/31/09 - (MOD 3). Cost: \$974,584.
REV	l diamentan	No Doc	COA62438	
action: Approved	discussion:	No Doc.	COA62438	
11-S-MOD	INSADMIN	Statewide	Bingham McCutchen LLP	Contract Modification - Examination and Auditing Financial Examinations. Legal Advisory Services. Term: 5/1/08-4/30/09. Cost: \$1,200,000.
action: Approved	discussion:	No Doc.	COA66545	
12-GM	PS	N/A	Wilkerson v. Sacchet, et al	General Miscellaneous - Settlement in Wilkerson v. Sacchet, et al. Amount of Settlement: \$15,000.
action: Approved	discussion:	no Doc.		
13-S-MOD	НМН	Baltimore	Support Network, Inc.	Contract Modification - Rosewood Center - direct Care Services. Term: 4/17/08-4/30/08. Cost: \$60,000
SUP				
action: Approved	discussion:	No Doc.	COA66753	
14-S-MOD	AGR	Various	Barnes Logging	Contract Modification - Ash tree logging for Emerald Ash

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SUP											
action:	Approved	discussion:	No	Doc.	COA68474						
15-GM		DBM	N/A		N/A	General Miscellaneous - Retroactive vehicle purchase standards to include purchase of specified armored per	ude authorization for State				
SUP											
action:	Approved	discussion:	yes	Doc.							
Agenda: University System of Maryland											
1-C		UMS/UMES	Some	erset	J. Marion Bryan & Sons, Inc.	Construction Contract - Utilities U Improvement Phase III Civil. Terr Cost: \$1,226,251.					
action:	Approved	discussion:	No	Doc.							
2-C		UMS/UMCP	Princ	ce George's	Skanska USA Building Incorporated	Construction Contract - Construct Modification) at Risk Services: Al Prince George's Rooms Stamp Stu 4/16/08-7/15/08 (3 month Pre-co \$23,120 (Preconstruction Phase Or	terations to the Atrium and dent Union. Term: onstruction Phase). Cost:				
action:	Approved	discussion:	yes	Doc.							
3-C		UMS/COP	Balti	more City	Plano Coudon, LLC	Construction Contract - Construct Services for the Replacement of th Longworth Moore Library. Term: \$86,288 (pre-construction fees only	e Heating System for Parlett 4/17/08-2/6/10. Cost:				

Item	Approved	Agency Institution discussion:	Co No	unty Doc.	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 10 of 18
4-S		UMS/UMUC	Prin	nce George's	Presidium Leaning	Service Contract - Help Desk Service Maryland University College. Ter Cost: \$12,709,253 - Five years	
action:	Approved	discussion:	yes	Doc.			
5-S		UMS/BALT	Balt	imore	Compass Group USA, Inc./Chartwells Division	Service Contract - Food Services C 6/30/13 with five one-year renew \$35,000,000 - 5 years (Approximate	al options. Cost:
action:	Approved	discussion:	No	Doc.			
6-LT		UMS/BALT	Balt	imore	Wexford UMB 2, LLC	Tenant Lease - 1) Approve an amelease of a portion of Building II in Research Park (the BioPark). 2) At to sign on behalf of the State of Ma Improvements Development Agre Initial term ends April 30, 2018 woption. Amended Annual base re	the UMB Health Sciences uthorize the UMB president aryland the UMB Tenant eement. Amended Lease term: vith one five-year renewal
SUP							
action:	Approved	discussion:	yes	Doc.			
Ager	ıda: Depa	artment of Tra	nspo	rtation			
1-C-MC)D	DOT/MTA	Var	ious	Enterprise Electric Company, Inc.	Contract Modification - UPS Repla \$788,597.70.	acement Program - Cost:
action:	Approved	discussion:	No	Doc.	CO224222		

Item		Agency Institution	Co	ounty	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 11 of 18
2-AE-M	IOD	DOT/MTA	Var	rious	Booz-Allen & Hamilton, Inc.	Contract Modification - No. 2 - Or Services. Increase funding to conto Capital Projects. Term: 3/23/0′\$2,000,000.	tinue ongoing tasks relative
action:	Approved	discussion:	yes	Doc.	CO223289		
3-M		DOT/SHA	Var	rious	East Coast Sweeping, Inc.	Maintenance Contract - Mechanica Roadways & Park-N-Ride Lots at 'Calvert and St. Mary's Counties. T Cost: Not to Exceed: \$247,005.99.	Various Locations in Ferm: 4/28/08-6/30/10.
action:	Approved	discussion:	No	Doc.	410D51410		
4-M		DOT/SHA	Var	rious	East Coast Sweeping, Inc.	Maintenance Contract - Mechanica of Roadways at Various Locations Frederick & Howard Counties). T Cost: Not to Exceed: \$314,146.	in District 7. (Carroll,
action:	Approved	discussion:	No	Doc.	410D71410		
5-M		DOT/SHA	Wa	shington	Penn Line Service, Inc.	Maintenance Contract - Install, Regarrier W-Beams at Various Locat County. Term: 4/28/08-6/30/10.422,970.50.	ions in Washington
action:	Approved	discussion:	No	Doc.	4772161410		
6-M		DOT/SHA	Wa	shington	Alpha Space Control Co.	Maintenance Contract - Linestripin Washington County. Term: 4/28. Exceed: \$ 949,228.	

Item		Agency Institution	County		Vendor, Contractor, Grantee	Description	16-Apr-08 Page 12 of 18
action:	Approved	discussion:	No	Doc.	4922161410		
action.	Apploveu	distussion.	110	Doc.	TOBBIOLITE		
7-M		DOT/SHA	Various		Denville Line Painting, Inc.	Maintenance Contract - Linestriping at V District 5 (Anne Arundel, Calvert, Charle Counties). Term: 4/28/08-6/30/10. Co. \$ 1,452,711.	es and St. Mary's
action:	Approved	discussion:	No	Doc.	492D51410		
8-M		DOT/SHA	Alle	egany	Earn Contractors	Maintenance Contract - Highway Mainte Support at Various Locations in Allegany 4/28/08-12/31/09. Cost: Not to Exceed	y County. Term:
action:	Approved	discussion:	No	Doc.	5490161409		
Ager	ıda: Depa	artment of Ge	eneral	Services			
1-M		DGS		timore City	Skyline Contracting Co., Inc.	Maintenance Contract - 311. W. Saratoga Walls and Floors - Waterproofing Walls. from Notice to Proceed . Cost: \$243,930	Term: 180 days
action:	Approved	discussion:	No	Doc.	001B8900568		
2-M		DGS	Balt	timore City	Alliance, Inc.	Maintenance Contract - Saratoga State Co Services. Term: 5/1/08-4/30/11. Cost: years)	
action:	Approved	discussion:	No	Doc.	001B8900566		

Item		Agency Institution	Co	ounty	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 13 of 18
3-M		DGS	DGS Baltimore City		Axiom Protective Services, Inc.	Maintenance Contract - Edward F. Unarmed Uniformed Guard Servi 4/30/11. Cost: \$431,440.56 (3 year)	ces. Term: 5/1/08-
action:	Approved	discussion:	No	Doc.	001B8900576		
4-M-M0	OD	DGS	An	ne Arundel	Coakley & Williams Construction Company, Inc.	Maintenance Modification - HVAO Renovations at the Maryland State \$132,789.45	
action:	Approved	discussion:	No	Doc.	COA68284		
5-RP		DNR	All	egany	Gary Michael Norris	Property - Accept an Agreement o Open Space to purchase 30.63 acre the boundaries of Green Ridge Sta	Norris property within
action:	Approved	discussion:	No	Doc.			
6-RP		DNR	An	ne Arundel	Anne Arundel County	Property - Approval for an Easem across the land of Patapsco Valley Sewer Extension. Consideration:	State Park - Hanover
action:	Approved	discussion:	No	Doc.			
7-RP		DNR	An	ne Arundel	Anne Arundel County	Property - Severn Run NEA - App transfer of land to be utilize to real as part of a county bridge replacer Road. Consideration: \$2,000.	lign existing electric cables
action:	Approved	discussion:	No	Doc.			

Item		Agency stitution	Cou	inty	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 14 of 18
8-LT		MSP	Kent	v	KRM Development Coporation	Tenant Lease - Chestertown Det Annual Rent: \$4,125. (101 Dixo 4/20/08)	eachment - Office - 5 years -
action:	Approved	discussion:	No	Doc.			
9-LT	A	AGR	St. M	Iary's	William Wallace Able	Tenant Lease - Mosquito Contro Shop. 5 years. Annual Rent: \$30 Ave., Hollywood) (Effective 5/1	0,029.80 (43955 Commerce
action:	Approved	discussion:	No	Doc.			
10-LT	I	EDUC	Balti	more	Baltimore County Revenue Authority	Tenant Lease - Child Ca 9 Spaces - 2 years - Annual Rent Susquehanna Ave., Towson)(Eff	
action:	Approved	discussion:	No	Doc.			
11-LT	I	OOHR	Balti	more	Baltimore County Revenue Authority	Tenant Lease - Child Su 4 Spaces - 2 years - Annual Ren Susquehanna Ave., Towson)(Eff	
action:	Approved	discussion:	No	Doc.			
12-LT	J	UD	Balti	more	Baltimore County Revenue Authority	Tenant Lease - Garage P Rent: \$82,584. (115 Towsontow Towson)(Effective 7/1/08)	Parking - 74 Spaces - 2 years - Annual on Boulevard,
	JUD					59 spaces - District Court	\$65,884.00
	DLL	.R				15 spaces - DLLR	\$16,740.00
action:	Approved	discussion:	No	Doc.			

Item	Agency Institution	County	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 15 of 18
13-LT	DBED	Washington	Prime Retail, LP	Tenant Lease - License - Office of Tourism I Retail Storefront - Term: 24 months. Cost: Outlets Hagerstown, 495 Prime Outlets Blv 5/1/08)	\$29,895. (Prime
action: Appr	oved discussion:	yes Doc.			
14-CGL	BPW	Various	-	Grant - Certification of Matching Funds. To \$3,980,000.	tal State Grant:
	1	Prince George's		A. Maryland Consolidated Capital Bond Loan - Local House of Delegates Initiatives - Suitland Technology Center Loan of 2006.	\$100,000.00
	1	Prince George's		B. Maryland Consolidated CapitalBond Loan - Local House ofDelegates Initiatives - SuitlandTechnology Center Loan of 2007.	\$75,000.00
	1	Baltimore City		C. Maryland Consolidated Capital Bond Loan- Legislative Community Initiatives Loan of 2004 - Carroll Mansion Museum Loan of 2004.	\$75,000.00
	(Charles		 D. Maryland Consolidated Capital Bond Loan - Local House of Delegates Initiatives - Mattawoman Creek Art Center Loan of 2006. 	\$15,000.00
	1	Frederick		E. Maryland Consolidated Capital Bond Loan - Maryland Independent College and University Association - Mount St. Mary's University - Performing Arts Academic Center Loan of 2007.	\$2,000,000.00

Item	Agency Institution	County	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 16 of 18
		Prince George's		F. Maryland Consolidated Capital Bond Loan - Local House of Delegates Initiatives - College Park City Hall Loan of 2006.	\$400,000.00
		Anne Arundel		G. Maryland Consolidated CapitalBond Loan - Local Senate Initiatives- Chesapeake Children's MuseumLoan of 2006.	\$115,000.00
		Wicomico		H. Maryland Consolidated Capital Bond Loan - Wicomico Youth and Civic Center Loan of 2007	\$1,000,000.00
		Prince George's		I. Maryland Consolidated Capital Bond Loan - Local House of Delegates Initiatives - YMCA Renaissance Square Loan of 2006	\$200,000.00
action: Appro	ved discussion:	No Doc.			
15-CGL	BPW	Baltimore	-	Grant - A. Certification of Matching Fun \$100,000 B. Reimbursement: \$100,000.	ds. State Grant:
				A. Maryland Consolidated Capital Bond Loan - Local House Initiatives - The Mount Loan of 2007	\$100,000.00
			Board of Directors of Progressive Horizons, Inc.	B. Reimbursement - Eligible Expenditures	\$100,000.00
action: Appro	ved discussion:	No Doc.			
16-CGL	BPW	Anne Arunc	del Various	Grant - Maryland Consolidated Capital I Legislative Community Initiatives Loan the Creative Arts Loan of 2004 - Renovat \$7,809.97.	- Maryland Hall for

action: Approved

discussion: No

Doc.

Item	Agency Institution	County	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 17 of 18
17-CGL	BPW	Wicomico	Various	Grant - Maryland Consolidated Capit Wicomico Youth and Civic Center Lo Renovations. State Share: \$22,000.	
action: Approv	ved discussion:	No Doc.			
18-CGL	BPW	Talbot	Wm. V. Sipple & Son	Grant - Maryland Consolidated Capit House Initiatives - Easton Memorial Design and Construction. State Share	Walk Loan of 2007 -
action: Approv	ved discussion:	No Doc.			
19-CGL	BPW	Prince George's	PEPCO	Grant - Maryland Consolidated Capit Heights Street Lighting Loan of 2005.	
action: Appro	ved discussion:	No Doc.			
20-CGL	BPW	Prince George's	Urban Community Solutions, LLC	Grant - MCCBL - Local House of Dele Suitland Technology Center Loan of 2 Local House Initiatives - Suitland Te 2007. Construction and Capital Equip Support Zone. State Share: Loan of 2 of 2007 - \$75,000.	2006 and MCCBL - chnology Center Loan of pping of the Office
action: Approv	ved discussion:	No Doc.			
21-CGL	BPW	Prince George's	Various	Grant - Maryland Consolidated Capit George's Hospital Center Loan of 200 Infrastructure and Renovations. State CREDIT: \$753,338. Cost: \$21,761.	4. Critical

Item	Agency Institution	Cour	nty	Vendor, Contractor, Grantee	Description	16-Apr-08 Page 18 of 18
action: Approved	discussion:	No	Doc.			
22-CGL	MHEC	Frede	erick	Frederick Community College	Grant - Frederick Campus - Cor Classroom/Student Center - Sta	
				Lobar, Inc.	Construction contract	
action: Approved	discussion:	No	Doc.			

Items are subject to withdrawal without prior notice. Item may be added after agendas are printed and distributed. For additional information, contact the Board staff at 410-260-7335.

Sheila C. McDonald, Esq. Executive Secretary Board of Public Works